



**Application for Autism Spectrum Disorder
Performing Provider Medicaid Eligibility**
Alabama Department of Mental Health
Office of Autism Services



Complete ALL yellow shaded cells.

Name of Requesting Organization: _____

Requesting Organization Contact Person: _____

Full Legal Name of Applicant: _____
First Middle Last Suffix

ALL Former Names (enter NA if not applicable to this applicant)
Maiden Name _____
First Middle Last
Other Former Surname(s) _____
Former Middle Name(s) _____

Applicant's Date of Birth: _____ Eligibility begins upon completion of credentialing process.

Application Date: _____ Application Approval Date: (ADMH fill out) _____

Counties to serve: _____

APPLYING FOR AUTISM SERVICES LEVEL/POSITION: (check the box next to all that apply)

IN-HOME THERAPY

Level / Position	Qualifications	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
<input type="checkbox"/> PASS I (Professional Autism Services Specialist I)	<input type="checkbox"/> Licensed in the State of Alabama as a Professional Counselor, Graduate Level Social Worker, Registered Nurse, Marriage and Family Therapist, Clinical Psychologist, Physician <input type="checkbox"/> Master's Degree or above from a nationally or regionally accredited university or college in psychology, counseling, social work, or other behavioral health area with requisite course work equivalent to that degree in counseling, psychology, or social work <input type="checkbox"/> Minimum of two years' experience working with the IDD population, including ASD <input type="checkbox"/> Master's Degree or above from a nationally or regionally accredited university or college in psychology, counseling, social work, or other behavioral health area with requisite course work equivalent to that degree in counseling, psychology, or social work <input type="checkbox"/> Minimum of two years' experience working with the IDD population, including ASD	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least two years direct service experience for Master's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field. <input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least two years direct service experience for Master's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned.	Psychoeducational Services Individual counseling/therapy Family counseling/therapy Group counseling/therapy Coping Skills Training Assessment Therapeutic Treatment Crisis Intervention Basic Living Skills Social Skills Therapy In-Home Intervention Treatment Plan Review Progress Reporting Development of Individual Program Plan Transition Planning

<input type="checkbox"/> PASS II (Professional Autism Services Specialist II)	<input type="checkbox"/> Bachelor of Arts or Bachelor of Science in a human services related field from an accredited college or university <input type="checkbox"/> Minimum of one-year experience working with individuals with disabilities, families and/or service coordination	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least one-year direct service experience for Bachelor's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned <input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed).	Psychoeducational Services Individual counseling/therapy Family counseling/therapy Group counseling/therapy Coping Skills Training Therapeutic Treatment Crisis Intervention Basic Living Skills Social Skills Therapy In-Home Intervention (The PASS II must be supervised by PASS I)
BEHAVIOR SUPPORT			
Level / Position	Qualifications	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
<input type="checkbox"/> Behavior Therapist (Professional Autism Services Specialist I)	<input type="checkbox"/> Masters or doctoral degree and be a licensed clinician with the appropriate training to develop behavioral intervention plan, including: Licensed and Board-Certified Behavior Analyst (BCBA/BCBA-D, LBA) OR Licensed Psychologist <input type="checkbox"/> Minimum two years' full-time working experience in providing ASD services, one year of which must be post-graduate work.	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least two-years direct service experience for Master's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field.	Discrete Trial Training Incidental Teaching Pivotal Response Training Verbal Behavior Intervention Functional Communication Training Coping Skills Training Assessment Reduction of Environmental Barriers to Learning Maladaptive Behavior Reduction Functional Behavior Assessment Functional Analysis Crisis Intervention Social Skills Therapy Basic Living Skills Psychoeducational Services Sensory Integration Development of Individual Program Plan Progress Reporting- Treatment Plan Review Transition Planning Family Training Augmentative Communication Training (A PASS I may be supervised by PASS I)
<input type="checkbox"/> Behavior Support Monitor (Professional Autism Services Specialist II)	<input type="checkbox"/> Bachelor degree in a relevant human services field and the appropriate in-service training in implementing behavioral interventions, including: Behavioral Therapist, Licensed & Board Certified Assistant Behavior Analyst (BCaBA, LABA), Registered Behavior Technician, Licensed Professional Counselor (LPC), Licensed Speech Language Pathologist (SLP), Licensed Occupational Therapist (OT), Licensed Clinical Social Worker (LCSW) <input type="checkbox"/> Minimum one-year of supervised experience in performing ASD services after obtaining the degree	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least one-year direct service experience for Bachelor's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed).	Discrete Trial Training Incidental Teaching Pivotal Response Training Verbal Behavior Intervention Functional Communication Training Coping Skills Training Assessment Reduction of Environmental Barriers to Learning Maladaptive Behavior Reduction Functional Behavior Assessment Crisis Intervention Social Skills Therapy Basic Living Skills Psychoeducational Services Sensory Integration Development of Individual Program Plan Augmentative Communication Training (The PASS II must be supervised by PASS I)
	<input type="checkbox"/> Associate degree in a relevant human services field and the appropriate in-service training in implementing behavioral interventions, including: Behavioral Therapist, Licensed & Board Certified Assistant Behavior Analyst (BCaBA, LABA), Registered Behavior Technician, Licensed Professional Counselor (LPC), Licensed Speech Language Pathologist (SLP), Licensed Occupational	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least two years direct service experience for Associate's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned.	

	Therapist (OT), Licensed Clinical Social Worker (LCSW) <input type="checkbox"/> Minimum two years of supervised experience in performing ASD services after obtaining the degree.	<input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed).	
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THERAPEUTIC MENTORING			
Level / Position	Qualifications	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
<input type="checkbox"/> PASS I (Professional Autism Services Specialist I)	<input type="checkbox"/> Master's Degree or above from a nationally or regionally accredited university or college in psychology, counseling, social work, or other behavioral health area with requisite course work equivalent to that degree in counseling, psychology, or social work <input type="checkbox"/> Minimum of two years' experience working with the IDD population, including ASD <input type="checkbox"/> Must be 21 years or older	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least two-year direct service experience for Master's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field.	Basic Living Skills Social Skills Training Coping Skills Training Assessment Plan Review Progress Reporting Transition Planning (The PASS II and CASS must be supervised by a PASS I)
<input type="checkbox"/> PASS II (Professional Autism Services Specialist II)	<input type="checkbox"/> Bachelor degree in a relevant human services field and the appropriate in-service training in implementing behavioral interventions, including: Behavioral Therapist, Licensed & Board Certified Assistant Behavior Analyst (BCaBA, LABA), Registered Behavior Technician, Licensed Professional Counselor (LPC), Licensed Speech Language Pathologist (SLP), Licensed Occupational Therapist (OT), Licensed Clinical Social Worker (LCSW) <input type="checkbox"/> Minimum one-year of supervised experience in performing ASD services after obtaining the degree <input type="checkbox"/> Must be 21 years or older	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least one-year direct service experience for Bachelor's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed).	
	<input type="checkbox"/> Associate degree in a relevant human services field and the appropriate in-service training in implementing behavioral interventions, including: Behavioral Therapist, Licensed & Board Certified Assistant Behavior Analyst (BCaBA, LABA), Registered Behavior Technician, Licensed Professional Counselor (LPC), Licensed Speech Language Pathologist (SLP), Licensed Occupational Therapist (OT), Licensed Clinical Social Worker (LCSW) <input type="checkbox"/> Minimum two years of supervised experience in performing ASD services after obtaining the degree. <input type="checkbox"/> Must be 21 years or older	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least two years direct service experience for Associate's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed)	
<input type="checkbox"/> CASS (Certified Autism Services Specialist)	<input type="checkbox"/> High-school diploma or GED <input type="checkbox"/> Minimum two years' experience working with children/adolescents/transition-age youth, and adequate ongoing supervision <input type="checkbox"/> Must be 21 years or older	<input type="checkbox"/> Resume that will demonstrate at least two-years direct service experience for Non-degreed level provider. <input type="checkbox"/> Copy of high school transcripts	

PSYCHOEDUCATIONAL SERVICES			
Level / Position	Qualifications	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
<input type="checkbox"/> PASS I (Professional Autism Services Specialist I)	<input type="checkbox"/> Master's Degree or above from a nationally or regionally accredited university or college in psychology, counseling, social work, or other	<input type="checkbox"/> Completed and Signed application	Education on the following topics: Nature of the disorder Expected symptoms

	behavioral health area with requisite course work equivalent to that degree in counseling, psychology, or social work <input type="checkbox"/> Minimum of two years' experience working with the IDD population, including ASD	<input type="checkbox"/> Resume demonstrating at least two-years direct service experience for Master's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field.	Ways in which the family member can cope with the disorder (The PASS II and CASS must be supervised by a PASS I)
<input type="checkbox"/> PASS II (Professional Autism Services Specialist II)	<input type="checkbox"/> Bachelor degree in a relevant human services field and the appropriate in-service training in implementing behavioral interventions, including: Behavioral Therapist, Licensed & Board Certified Assistant Behavior Analyst (BCaBA, LABA), Registered Behavior Technician, Licensed Professional Counselor (LPC), Licensed Speech Language Pathologist (SLP), Licensed Occupational Therapist (OT), Licensed Clinical Social Worker (LCSW) <input type="checkbox"/> Minimum one-year of supervised experience in performing ASD services after obtaining the degree	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least one-year direct service experience for Bachelor's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed).	
	<input type="checkbox"/> Associate degree in a relevant human services field and the appropriate in-service training in implementing behavioral interventions, including: Behavioral Therapist, Licensed & Board Certified Assistant Behavior Analyst (BCaBA, LABA), Registered Behavior Technician, Licensed Professional Counselor (LPC), Licensed Speech Language Pathologist (SLP), Licensed Occupational Therapist (OT), Licensed Clinical Social Worker (LCSW) <input type="checkbox"/> Minimum two years of supervised experience in performing ASD services after obtaining the degree.	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least two years direct service experience for Associate's level provider. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned. <input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed)	
<input type="checkbox"/> CASS (Certified Autism Services Specialist)	<input type="checkbox"/> High-school diploma or GED <input type="checkbox"/> Minimum two years' experience working with children/adolescents/transition-age youth, and adequate ongoing supervision	<input type="checkbox"/> Resume that will demonstrate at least two-year direct service experience for Non-degreed level provider. <input type="checkbox"/> Copy of high school transcripts	

PEER SUPPORT			
Level / Position	Qualifications	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
<input type="checkbox"/> CHILD/YOUTH AUTISM PEER SUPPORT SPECIALIST	<input type="checkbox"/> Must be age 18 or older <input type="checkbox"/> Life experience with ASD and specialized training	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Documentation of life experience	Mentoring Advocacy Development of coping/problem solving skills Promotion of socialization Development of natural supports Engagement of community services
<input type="checkbox"/> PARENT AUTISM PEER SUPPORT SPECIALIST	<input type="checkbox"/> Birth parent, adoptive parent, family member standing in for an absent parent, or other person chosen by the family or youth to have the role of parent of individual with ASD <input type="checkbox"/> High school diploma or GED	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Copy of high school transcripts <input type="checkbox"/> Documentation of life experience	Mentoring Advocacy Development of coping/problem solving skills Promotion of socialization Development of natural supports Engagement of community services

INTENSIVE CARE COORDINATION

Level / Position	Qualifications	Application Documents Required	Eligible to Provide (assumes completion of required training/certification):
<input type="checkbox"/> ICC -TARGET 3 (Intensive Care Coordinator)	<input type="checkbox"/> Bachelor of Arts or a Bachelor of Science Degree, preferably in a human services related field from an accredited college or university or having earned a degree from an accredited school of Social Work or a Registered Nurse with current licensure <input type="checkbox"/> Minimum one-year experience in working with individuals with disabilities, families and/or planning and arranging services	<input type="checkbox"/> Completed and Signed application <input type="checkbox"/> Resume demonstrating at least one-year direct service experience. <input type="checkbox"/> Copy of college transcripts showing appropriate degree has been earned <input type="checkbox"/> Copy of licensure showing certification in human services field (if licensed).	Needs Assessment Case Planning Service Management Social Support Reassessment Monitor and Follow Up
<input type="checkbox"/> ICC – TARGET 10 (Intensive Care Coordinator)			

EDUCATION CREDENTIALS:

School	Degree/Diploma	Field	Graduation Date (Month/Day/Year)

LICENSE CREDENTIALS (IF LICENSED)

License/Certificate	Field	License Number	Effective Date

GUIDELINES FOR DEMONSTRATION OF EXPERIENCE IN PROVISION OF AUTISM SERVICES:

When a résumé is required, attach current résumé which clearly shows,

- Specific dates of employment (month/day/year through month/day/year)
- Name and Address of Employing Agency
- Duties relative to supervised experience
- Three relevant references to verify detailed work experience (list below)

Name	Agency	Role	Phone Number

I certify that the above information is correct:

Provider Signature

Date

Executive Director/Program Director

Date

Fully Complete, Signed Application must include all applicable documents associated with the requested eligibility level. Incomplete applications are not accepted.

SUBMIT APPLICATIONS:

VIA EMAIL, PREFERRED:

Very clearly legible documents may be scanned, **into a single pdf formatted document**, and emailed to:
autism.dmh@mh.alabama.gov

OR

VIA GROUND MAIL:

Alabama Department of Mental Health
ATTN: Autism Services
100 North Union Street
PO Box 301410
Montgomery, AL 36130

☐ Approved ☐ Denied

Signature of ADMH Staff

Credential Completion Date